

**SAINT THOMAS MORE SCHOOL**  
**SUMMER NEWSLETTER**  
**THEME: CHALLENGE ACCEPTED! TOGETHER WE CAN!**  
**JUNE 17, 2025**  
Facebook Page:  
<https://www.facebook.com/stmssparks/242?mibextid=LQQJ4d>  
Website: [st.cec.edu.bs](http://st.cec.edu.bs)  
Alumni: <http://cboe.cec.edu.bs/alumni/reconnect/>

<https://www.facebook.com/stmspark/242?mibextid=LQQJ4d>

**Alumni:** <http://cboe.cec.edu.bs/alumni/reconnect/>



Condolences are extended to members of our school family who lost loved ones recently. Please know that our thoughts and prayers are with you during this difficult time. May the souls of all the faithful departed through the mercy of God rest in peace.



**The school fee and due dates for the 2025 – 2026 academic school year at Saint Thomas More School are as follows:**

TERM	TUITION	SPECIAL FEES	TOTAL	DUE DATE
1 <sup>st</sup> term (2025-2026) (K through 6)	\$952.00	\$250.00	\$1,202.00	<b>On or before June 30, 2025</b>
2 <sup>nd</sup> term (2025-2026) (K through 5)	\$952.00	\$250.00	\$1,202.00	<b>On or before December 1, 2025</b>
2 <sup>nd</sup> term (2025-2026) (Grade 6)	\$952.00	<b>*\$325.00</b>	\$1,277.00	<b>On or before December 1, 2025</b>
3 <sup>rd</sup> term (2025-2026) (K through 6)	\$952.00	\$250.00	\$1,202.00	<b>On or before March 2, 2026</b>

### **PAYMENTS FOR THE ENTIRE ACADEMIC YEAR**

Kindergarten through Grade 5	\$3,320.40
Grade Six	\$3,395.40



School fees can be paid at the Royal Bank of Canada (Online only) or First Caribbean International Bank (Online only). **Credit Card payments can be made using Tuitionpay.io. Please remember to submit a copy of the fee slip to a school official after making a payment.**

Fees that are not paid in full (partial payments) are automatically charged a finance fee of \$50.00 per term. This fee is already built into the ten-month payment plan option.

Fee slips can be emailed to the following persons:

Ms. Andrea Johnson (Bursar)	<a href="mailto:amjohnson@cec.edu.bs">amjohnson@cec.edu.bs</a>
Ms. Judith Russell (Bursar)	<a href="mailto:jrussell@cec.edu.bs">jrussell@cec.edu.bs</a>
Dr. Renee Mortimer (Principal)	<a href="mailto:rmortimer@cec.edu.bs">rmortimer@cec.edu.bs</a>
Mrs. Santiala Ferguson (Vice Principal)	<a href="mailto:sferguson@cec.edu.bs">sferguson@cec.edu.bs</a>
Mrs. Winifred Woods (Secretary)	<a href="mailto:wwoods@cec.edu.bs">wwoods@cec.edu.bs</a>



### **BANKING INSTRUCTIONS**

Please see instructions below on school fee payment options for persons who have online banking with First Caribbean International Bank (FCIB) or Royal Bank of Canada (RBC).

#### **FCIB School Fee Payments:**

**Account Name:** RCANB Special Catholic School Account

**Bank Transit Number & Account Number:** 09786 1126917 (Palmdale)

**Account Type:** Checking

#### **RBC School Fee Payments:**

**Account Name:** RCANB Catholic Education Centre

**Bank Transit Number & Account Number:** 05745 2897445 (Palmdale)

**Account Type:** Checking



### **BANKS OTHER THAN FCIB OR RBC**

**\*If you do not have online banking with FCIB or RBC then you should use your respective bank's internet banking OR mobile app to do a third-party online transfer/interbank transfer to FCIB or RBC.**



### **TUITION REFUND POLICY**

The policy of the Catholic Board of Education regarding tuition refund is as follows:

If a student leaves **within 1 – 2 weeks** from the start of the term, the parent is entitled to **75% refund on tuition.**

If a student leaves **within 3 – 4 weeks** from the start of the term, the parent is entitled to **50% refund on tuition.**

If a student leaves **after 4 weeks** from the start of the term, there is **NO REFUND.**

**\*REGISTRATION, TESTING, CAPITAL DEVELOPMENT AND SPECIAL FEES ARE NON-REFUNDABLE AND NON-TRANSFERABLE.**



## **TUITIONPAY.IO (CREDIT CARD PLATFORM FOR THE PAYMENT OF SCHOOL FEES)**

### **INSTRUCTIONS**

#### **GO TO TUITIONPAY.IO**

- Click on **Make a Payment** at the top
- Scroll all the way to the bottom

**LOGIN TO PAY** (For persons with a Username & Password): Follow further Instructions. This is for persons paying the actual school fee amount.

**MAKE A PAYMENT** (For persons without a Username & Password): This is for persons making Annual or Partial Payments (Payment Plan)

- **Fill in the “Complete Form”**
- **Select School** (St. Cecilia’s – St. Thomas More – Xavier’s etc.)
- **Invoice Number** (Insert 5 zeros or the Invoice number found on the school’s fee slip. This information can also be used for the Zip Code or P.O. Box)

**NOTE:** For student’s email, enter the students [firstname.lastname@cec.edu.bs](mailto:firstname.lastname@cec.edu.bs) (Eg. [jane.doe@cec.edu.bs](mailto:jane.doe@cec.edu.bs))

#### **SELECT TERM:**

- First (**June 30<sup>th</sup>**)
- Second Term (**December 2<sup>nd</sup>**)
- Third Term (**March 3<sup>rd</sup>**)

**SELECT GRADE** (The grade that the student will be entering should be selected.)

**SECOND PAGE** – Fill in Parent Information

**THIRD PAGE** – Enter Credit/Debit Card Information

#### **SUBMIT**

*For more information, please see the FAQs (Frequently Asked Questions) or check the website at [cboe@cec.edu.bs](mailto:cboe@cec.edu.bs) for updates.*



**RULES AND REGULATIONS – HAIR (September 1, 2025 – June 12, 2026)**

The policy handbook of Saint Thomas More School speaks about the hair of our scholars. **All** students must comply with the following rules and regulations:

**GIRLS:**

Weave or hair extensions are not allowed.  
Hair beads or jewels should not be worn.  
Nail polish is not acceptable.  
Hair coloring or dye is not appropriate.

**\*Braided hair is allowed but must be all natural – no shingles or locked styles!**

**BOYS:**

**A traditional** hair cut is most appropriate.  
The hair should be short and neatly trimmed.  
There should be no afros, locs or braided hair. Additionally, there should be no designs, dyes, tails or buds.  
The hair length must be above the collar of the shirt.



**DISTRIBUTION OF REPORT CARDS**

The distribution of report cards is scheduled for **Wednesday, June 18, 2025 from 9:00 a.m. – 12:00 p.m.** for students in Kindergarten – Grade 5.

**Parents will not be able to receive the report cards of students with outstanding balances.**

**Items from the lost and found will be displayed on the benches near KC for collection. This includes an array of jackets, sweaters, water bottles, lunch bags, mats and the like. Any item not collected will be donated to those in need.**



**PAYMENT PLAN CONTRACTS**

The contracts are now available for those persons who would like to be on the payment plan. Please come to the office to sign the contracts. The first payment is due on or before **June 30, 2025**. The office hours are 8:00 a.m. – 4:00 p.m.



## **SUMMER CAMP**

All students from Kindergarten – Grade 5 are **strongly encouraged** to attend the summer camp program at Saint Thomas More School, especially if low scores were received in Language Arts and Mathematics. **It will be held for four (4) weeks from June 23, 2025 - July 18, 2025, Monday – Friday from 8:30 a.m. – 2:00 p.m.** Language Arts and Mathematics will be emphasized along with other activities. The brochure and application forms are available in the office.

**The cost of the four (4) weeks of Summer Camp is \$400.00 which is due on or before Friday June 20, 2025.** The cost is \$110.00 per week which is payable on Mondays.

Online payments for summer school and school fee payments can be made directly to one of the following accounts listed below:

### **FIRST CARIBBEAN SCHOOL FEE PAYMENTS**

Account Name: RCANB Special Catholic School Account

Account Number: 1126917

Bank Transit Number: 09786

Type: Checking Account

**OR**

### **RBC SCHOOL FEE PAYMENTS**

Account Name: RCANB Catholic Education Centre

Account Number: 2897445

Transit Number: 05745

Type: Checking Account

The online payment should be emailed to: [amjohnson@cec.edu.bs](mailto:amjohnson@cec.edu.bs), [rmortimer@cec.edu.bs](mailto:rmortimer@cec.edu.bs), [jrussell@cec.edu.bs](mailto:jrussell@cec.edu.bs), [sferguson@cec.edu.bs](mailto:sferguson@cec.edu.bs) and [wwoods@cec.edu.bs](mailto:wwoods@cec.edu.bs).



### **BREAKFAST AND LUNCH AT SUMMER SCHOOL**

Pancakes & Eggs	\$4.00
Tuna & Grits	\$3.00
Sausage & Grits	\$3.00
Tuna Sandwich	\$3.00
Pancakes ( <b>only</b> )	\$3.00

<b>Monday</b>	Hot dog or Tuna Sandwich	\$3.00
<b>Tuesday</b>	Corned Beef & Rice	\$4.00
<b>Wednesday</b>	Chicken & Fries	\$5.00
<b>Thursday</b>	Hamburger Sandwich	\$3.00
<b>Friday</b>	Pizza (per slice)	\$3.00

<b>Daily Items:</b>	Drinks/Water/Chips	\$1.00
	Ice Pops/Salty	\$2.00
	Hot Dog or Tuna Sandwich	\$3.00



**GRADE FOUR UNIFORM**

Students who are presently in grade 3 and are transitioning to grade 4 are reminded of the following uniform change:

**Girls in Grades 4 - 6** must wear wide flare skirts with a navy blue belt and a white Peter Pan collar blouse with the school’s STM monogram on the left pocket.

**Boys in Grades 4 - 6** must wear a navy blue pants (**long**), a black belt and a white short sleeve cotton shirt with the STM monogram on the left pocket.

**\*ALL STUDENTS MUST WEAR NAVY BLUE SOCKS AND BLACK SHOES WITH THE SCHOOL UNIFORM. WHITE SOCKS ARE ONLY WORN WITH THE P. E. UNIFORM.**



**P. T. A. WALKATHON**

A special “**Thank You**” is extended to all persons who participated in the P. T. A.’s Walk-a-thon on Friday, May 9, 2025. **The goal is to extend the pavilion and provide shade for our scholars.**

**The breakdown of income is as follows:**

<b>Goal</b>	<b>\$26,000.00</b>
<b>Walk-a-thon Sheets</b>	<b>\$9,355.60</b>
<b>T-Shirt Sales</b>	<b>\$ 580.00</b>
<b>Donations</b>	<b><u>\$4,600.00</u></b>
<b>Grand Total:</b>	<b>\$14,925.60</b>
<b>Shortfall</b>	<b>\$11,464.40</b>

**Please know that donations are still being accepted in the school’s office especially if you did not get an opportunity to make a contribution to this most worthy cause.**



**SUMMER READING CHALLENGE – MY 3D BAHAMIAN BOOK REPORT PROJECT**

The Summer Reading Challenge list will be posted to the Catholic Board of Education’s website (cboe.cec.edu.bs) and the school’s website (st.cec.edu.bs) very soon. **Students should utilize a Bahamian book from this list or a Bahamian book from their personal collection. Students will create a big, colorful, foldable 3D book report. This project is all about showing your understanding of the story while celebrating Bahamian culture.**

Detailed information is available in the Summer Reading Challenge slides which have been posted to the Class Dojo, Language Arts Google Classroom and Class WhatsApp groups by the classroom teacher. All book reports are due on Friday, September 12, 2025 and will be displayed during Literacy Month in September. Prizes and surprises will be awarded.



**REOPENING OF SCHOOL**

School reopens for the **2025-2026** academic year on **Monday, September 1, 2025 (Noon Dismissal)**. The first full day of classes is on **Tuesday, September 2, 2025**.



**SCHOOL DISMISSAL**

There are two (2) dismissal times: They are as follows:

- **Kindergarten – Grade 2: Pick up at 2:50 p.m.**
- **Grades 3 – 6: Pick up at 3:00 p.m.**



**SAINT THOMAS MORE SCHOOL UNIFORMS**

School uniforms can be purchased from the following establishments:



**Location: Two doors West of Saint Thomas More School at the junction of Montrose Avenue and Madeira Street.**

**Proprietor: Mr. Ronald Bosfield**

**Cell: 817-1343**

**Specialties: Jumpers and Skirts made to order/Embroidery**





**Locations:**  
**Rosetta Street: 322-8596**  
**Village Road Shopping Center: 393-2019**  
**Specialties: Shirts, Blouses, Jumpers, Skirts and the like**

**The Mall at Marathon: 393-4147**  
**Southwest Plaza: 361-0856**



**Location: Chesapeake Road**  
**Phone Number: 394-8385**  
**Specialties: Shirts, Blouses, Jumpers, Skirts and the like**



**IMPORTANT DATES TO REMEMBER**

<b>JUNE</b>	<b><u>ENTHUSIASM</u></b>
	18 Report Card Distribution; 9:00 a.m. – 12:00 p.m.
	20 Summer School Fees are due; \$400.00 or \$110.00 weekly
	23 Summer School Begins: 8:30 a.m. – 2:00 p.m.
<b>JULY</b>	<b><u>SUMMER</u></b>
	18 Summer School Ends; 8:30 a.m. – 2:00 p.m.
<b>SEPTEMBER</b>	1 Opening of the 2025-2026 Academic Year (Noon Dismissal)
	2 First Full Day of Classes; 2:50 p.m./3:00 p.m. dismissal

